

Youth Volunteer Guidelines (2015)

Daniels Road Baptist Church

As a youth worker, your main responsibility is to assist in the area you are assigned to in whatever way assistance is needed. Some examples are:

- Taking children to the restroom (stand in the hall and wait for the child – do not be alone with a child behind closed doors)
- Setting up for the next activity
- Keeping the room clean
- Helping clean up and pick up the room after service
- Providing one-on-one help to kids during crafts and other activities
- Organizing take home materials
- Keeping track of kids, helping during transitions to other activities or settings
- **If you are unclear what to do, ask the teachers**

The following will not be allowed:

- Using cell phones, texting, taking pictures while helping
- Leaving the classroom you are working in and wandering the halls
- Visiting with friends or hanging out when you are serving
- Taking a child out of the classroom other than when asked to by the teacher
- A negative, disrespectful attitude towards anyone including teachers, other youth workers, children, parents, etc.
- Physically handling of children (do not grab a child who is misbehaving)
- Rough play with the children
- Carrying children, no piggyback rides
- Working both Sunday morning and evening

Behavior Management – here are some guidelines with assisting with a misbehaving child

- Remove the obstacle (if the child is playing with something, quietly ask for it)
- Redirect a child (walk up to the child and quietly remind him/her what they are supposed to be doing)
- Refer the challenge to an adult leader (if the child is still misbehaving, ask an adult to help)

If you are not able to serve when scheduled, please switch with someone and inform the Kids Zone director or children's ministry director of the change. Thank you!